

As the Lender Returning ILL's on the SCOOLS Website


Access the OPALS union catalog at: <http://scools.org/bin/home>

****If you are the borrower, please refer to “Finding & Requesting” notes.**

Broadway Academy Gateway to Learning Resources

[Home](#)
[ILL](#)

[Portal](#)
[Search](#)


Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)
Levels: none
 anywhere **SEARCH** [Advanced Search](#)

[Login](#)

Union: South Central Organization Of (school) Library
System: GST East [GST]
District: Elmira City School District [ECSD]
Library: Broadway Academy [EBWA]
Username:
Password:
[Login](#)

Username =
first initial &
your last name
(Unless
otherwise told)

Password =
testpass


Important:
You will need
to select your
“District” and
“Library” from
the dropdown
boxes.

1) Click on the ILL
tab, then
“Responses”...you
will notice the
status display for
any that have
been filled (status
also includes
“open”, “expired”
and “rejected”)


EMME DAVIS Academy Gateway to Learning Resources

[Home](#)
[ILL](#)
[Items](#)
[Administration](#)

[Requests](#)
[Responses](#)
[Manual Request](#)
[Search by ID](#)
[Statistics Report](#)
[ILL Location Filter](#)


Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)
Levels: none
 anywhere **SEARCH** [Advanced Search](#)

ILL Responses

List of request(s) from: 2015-09-02 

ILL ID: [View](#) [Print request\(s\) on the current page](#) **Show:** all ILLs

[First](#) [Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [Next](#) [Last](#)

ILL ID	Title/Description	Author	Requester	Dates	Status
81957	Mockingjay	Collins, Suzanne.	Broadway Academy (GST/ECSD/EBWA)	Requested: 2015-09-08 Expiry: 2015-10-08	returned by requester
	Loan returned on 2015-09-08, by Kelli Edwards Loan ID: 0000065720.				

[First](#) [Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [Next](#) [Last](#)

ILL ID: View [Previous](#) [Next](#) Show:

ILL ID:	81957
Status:	returned by requester
Copies Requested:	1
Title/Description:	Mockingjay
Author:	Collins, Suzanne.
Call Number:	FIC COL
Requester:	System: GST East (GSTE) District: Elmira City School District (ECSD) Library: Broadway Academy (EBWA) Borrower: (ID:) Requested by: Kelli Edwards Requested on: 2015-09-08 at 13:57:38 Expiry date: 2015-10-08
Responder(s):	System: GST East (GSTE) District: Elmira City School District (ECSD) Library: Ernie Davis Academy (EEDA)
History:	Requester: /GST/ECSD/EBWA Request made on 2015-09-08 at 13:57:38, by Kelli Edwards Responder: /GST/ECSD/EEDA Request filled on 2015-09-08 at 14:08:53, by Kelli Edwards Requester: /GST/ECSD/EBWA Loan returned on 2015-09-08 at 14:19:05, by Kelli Edwards Loan ID: 0000065720.

Loan List:	Loan ID	Responder	Call Number	Bar Code	Loan Date	Due Date	Receipt Date	Lost Date	Status
	0000065720	Kelli Edwards at Ernie Davis Academy		1EEDA000563	2015-09-08	2015-10-08			returned (in transit)

[Reject](#)
[Fill](#)
[Remind](#)
[Renew](#)
[Receive](#)
[Cancel Loan](#)
[Print Slip](#)
[Note](#)
[Report Lost](#)
[Report Found](#)

2) Click on the ILL ID number for the item to return

3) Click on "Receive"

4) This box will be displayed. Check the box next to the loan

5) You can also add a "Public Note" (ex. thanks for returning the book early) or Private note

6) Click on the OK box

****This loan transaction is now complete**

Receive

Select Loan by Scanner:

Loan List:

<input type="checkbox"/> Loan ID	Responder	Call Number	Bar Code	Loan Date	Due Date	Receipt Date	Lost Date	Status
<input checked="" type="checkbox"/> 0000065720	Kelli Edwards at Ernie Davis Academy		1EEDA000563	2015-09-08	2015-10-08			returned (in transit)

Public Note:

Private Note:

OK

Cancel

[reject](#)
[fill](#)
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[renew](#)
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